

DRAFT MINUTES

ELWOOD SAILING CLUB

MINUTES OF 2019 ANNUAL GENERAL MEETING

Held At Elwood Sailing Club August 23, 2019 7:15 –9:20pm

Present

R. Lloyd (Chair), D. Wilkinson (Minutes), A. Innes, C. Dawson, T. Baker, M. Grant, H. Whiston, B. Lloyd, P. Stamp, D. Osinga, J. Hanby, A. Penington, R. Anderson, J. Picone, F. Wetzels, J. Frey, M. Parker, R. De Jong, M. Sutherland, J. Dodd, B. Cole, C. Miller

Apologies

M. White, J. Lucas, C. Sargood, M. Wold, J. Wold, R. Watt ,Y. Cole, M. Foster, F. Foster, P. Sherman

Proxy Votes

Commodore R. Lloyd appointed as proxy by 5 members - M. White, C. Sargood, M. Wold, J. Wold, R. Watt. Copies of the proxy forms are attached to the minutes.

Quorum

A quorum was declared at the meeting start at 7:15 pm, there being 22 voting members present, with 5 proxies appointed, for a total of 27 versus the requirement of 14 (Quorum required being 10% of the 135 financial members on the day).

Minutes of August 17, 2018 AGM

Acceptance of the Minutes of the 2018 AGM was proposed by D. Wilkinson, seconded by R. Lloyd, approved by a show of hands of those members who attended the 2018 AGM.

Commodore's Report – R. Lloyd

Club Strategy

The Club Strategy was reviewed at the mid-year HYGM and will soon be available as a brochure for all members to refer to, and to hand to potential members. This document covers who we are, what we want to achieve, our core values, and opportunities and pathways forward for our club to develop.

City Of Port Phillip (COPP) Lease.

Following several months of negotiations a three year non- renewable lease has been signed with COPP with very much the same conditions and details as the prior lease. During negotiations it

became clear COPP has no clearly defined policy regarding the future development of the foreshore assets, clubs and the community groups that are covered by COPP. The Club will continue to work with COPP on the club's requirements.

A number of building works have been completed by the council at no cost to the club. Works include:

- Major roof repairs to (roof does not leak)
- Exterior balcony structure and deck.
- Brick ties re-done throughout the building.
- All steel vertical columns re-epoxyed.
- New lighting in dance hall area.
- Painting of building.
- New paving in front of club to replace worn out grass area.
- Toilets and showers updated.
- Future works committed are re-wiring of faulty areas in building

In answer to a question from J. Picone asking whether it would be better to spend some of the Club's cash reserves on the Club house in order to improve the club's negotiating position with the COPP and to improve the facility for present members, the Commodore confirmed that the future of the lease was very uncertain and that the Committee had agreed that the best strategy at present was to "sit-tight" on significant expenditures until there is more clarity about the future.

Hall hire

Hall hire has continued at a similar level as last year, with a focus on the development of more day-time use (company seminars, training days etc.) The total revenue is down from last year, with of less external hire time being available as a result of more member functions and regattas, and the resignation of events co-ordinator Liz Shaw. Frankie Wiegerink has been hired on a three month trial basis to take on a revised events co-ordinator role.

Sponsored Classes

During the year the Committee has made a firm commitment to developing sponsored classes, and decided to re-develop the Paper Tiger Class. Whilst the club always welcomes new members there is limited storage and there is little to be gained in promoting miscellaneous classes. In line with this plan the club has purchased two second hand National E class yacht's at low cost and is re-conditioning a third boat which was donated to the club. A Paper Tiger class catamaran has also been donated.

Training

Members were asked to consider volunteering to manage the training program as this appears to be the only way to contain the costs of the program.

The old lasers and fevers in the training fleet have been replaced at very low cost with six fully functional Pacer Class dinghies with new sails. Along with the optimist dinghies these will provides an up to date training fleet.

Out there sailing

This is a new initiative being promoted by VicHealth and Australian Sailing aimed at getting 12 to 17-year-old people into more on-water activities, from powerboating to wind surfing, SUP and sailing. The club intends to promote this to grow membership and increase community involvement, with the backing of VicHealth through grants and Australian Sailing's administrative network. "Tackers" training will continue, but at a lower level of promotion, and will be combined with the very

successful “Discover Sailing” days. The Commodore thanked the many club members who volunteer for this program.

Sailpass.

This initiative by Australian Sailing allows non- members to “get on the water” with the same protection that full club membership provides, and is proving to be a positive step to increasing membership at a number of clubs. The Commodore thanked the Manager Amanda Innes for her work on this successful project through her participation on the AS committee.

Code of Practice

This document provides a code and set of requirements for sailing clubs and the various boating activities which operate under the Marine Safety Act 2010, as well as the Occupational Health and Safety Act 2004 and its amendments in 2017. The code provides details of compliance, and indicates in some cases what specific sailing rules and regulations must be followed. It also provides substantial flexibility for a club as to who is responsible within the various in boating activities. The document outlines that if a club and its members take all reasonable steps to ensure good risk management, precautions, safety requirements and duties of care whilst on the water, they will be in compliance with the act. The Committee will review the document in detail to ensure the Club complies.

Regattas

The club conducted several major sailing events over the last summer season: the National E Australian Championship, the Sabre State Championship, and the Int. A-Class Lightning regatta. All events were very well managed and the Commodore thanked the many volunteers.

AnZac Day

This year’s very successful event attracted a large attendance including local politicians. The Commodore thanked the team of volunteers that made it happen.

Presentation Night

Presentation night was held at the Elwood Food and Wine Café and was well attended by members and guests.

Winter Power Boat Program

This program of 6 on-water training sessions is aimed at supporting race safety and management by improving the powerboat skills of members. This has been well supported by members. The Commodore thanked the senior members who are running the course. As part of this program the new 6.5m RIB obtained from AS is being tested: this provides a high speed rescue vehicle, and generally broadens our on-water capabilities.

Olive Prior

The Commodore attended the funeral of Life Member Olive Prior.

Manager

On behalf of the committee the Commodore thanked the manager Amanda Innes for her “first-class” contribution to the management of the club in all areas.

Acceptance of the Commodore’s report was proposed by D. Wilkinson, seconded by A. Pennington, approved by a show of hands.

Treasurer's report - M. Grant

Copies of the Financial Statement were available for review.

During the Treasurer's report a number of comments were made by the Treasurer in response to requests for clarifications by some members.

The treasurer summarised key points presented the accounts as at 30 June and the club's financial operation during the year. Key points included:

- Compared to the previous year, FY19 characterised by:
 - Lower income primarily due to lower venue hire business with more peak season Member hires and fewer weddings. Revenue reduced from \$326, 234 in 2018 to \$298,306 in 2019.
 - Profit and Loss Operating and Cost of Sales: expenses increased from \$270,900 in 2018 to \$288, 268 in 2019 due to regatta expenses, power boat maintenance, consultants fees and wages bill, partly offset by lower bar purchases due to fewer functions.
 - Profit and loss other expenses: from other \$42,400 in 2018 to \$56, 127 in 2019 due to higher amortisation rates used for Leasehold Improvements, and increased asset write-offs. Amortisation rate on leasehold improvements increased from 3-5% to 10% to reflect new club lease arrangements. It was noted that at the old rates the amortisation charge would have been approximately \$10k lower.
 - As a result net profit reduced from \$12,934 in 2018 to a loss of \$46,089 in 2019 largely attributed to asset write offs and higher rates of amortisation for Leasehold Improvements (both non-cash items).
 - Lower levels of capital investment, with no capital additions to Leasehold Improvements or Rescue Boats. Reasonable level of reinvestment in other areas with total additions of \$17,188 (vs depreciation charge of \$20,864). Noted that ESC has an option to buy Seahorse 1 RHIB in 2020, currently under lease.
 - End of year cash holdings of \$95,004, down ~\$3k from the previous year
 - The Treasurer assessed the Club's financial position as remaining sound
 - The Independent accountant has reviewed the draft FY19 accounts and no material issues remain outstanding. The accountant's review letter is expected shortly

Acceptance of the Treasure's report and the Draft Financial Statements was proposed by D. Wilkinson, seconded by R. Lloyd and approved by a show of hands

Special Resolutions

Following an explanation of the background to the resolutions, each Resolution was discussed and resolved as follows:

Resolution 1

Change the ESC Membership Policy to Introduce Crew Membership as a class of Associate Membership.

Approved unanimously by a show of hands.

Resolution 2

Change the ESC Membership Policy to Introduce the SailPass as a temporary class of Associate Membership

Approved unanimously by a show of hands.

Resolution 3

Change the ESC Membership Policy to Introduce a Special Family Membership for eligible family members of a Life Member.

Resolution approved unanimously by a show of hands.

Resolution 4

Change the ESC Rules to add the following new rule:

The General Committee is allowed to make, repeal and amend any By-Laws necessary for the good conduct of the Club and which are not inconsistent with the Rules. In the event of an inconsistency between these Rules and any By-Laws, the relevant provision of these Rules prevails.

These Rules and any By-Laws are binding on all Members and guests.

The secretary must maintain a record of all By-Laws, and notify members of any additions or alterations to By-Laws that have been made by the General Committee by posting a notice on the Notice Board outlining those additions or alterations.

Resolution approved unanimously by a show of hands.

Resolution 5

Change Rule 14 to clarify the age under which a member is an Associate Member:

Associate members of the Association include—

(a) any members under the age of 18 years; and

(b) any other category of member as determined by special resolution at a general meeting.

Resolution approved unanimously by a show of hands.

Resolution 6

Change Rule 14 to change all references to “Yachting Australia” to the words “Yachting Australia/Australian Sailing”.

- The Commodore thanked departing GC member C. Miller for his contributions to the Committee and the club.

General Business

No General business was discussed

Attachments:

- Proxy Forms received.
- Auditor's report
- The Audited financial statements signed by Commodore and Treasurer are available on application to secretary@elwoodsc.com.

Meeting was declared closed at 9:20

D. Wilkinson – Secretary



AGM Proxies ESC
Aug 2019.pdf



ESC - 2019 Audit
Report.pdf