

Sabre State Championship

Feb 9 & 10, 2019

ESC Duty Volunteers Briefing
D. Wilkinson 5/2/19

Timetable

As always, the timing below will depend on the weather!

	<u>Saturday</u>	<u>Sunday</u>
Registration	8:15 - 9:45	(Not req'd)
Traffic marshals	7:45 - 10:30	(Not req'd)
Beach marshals	8:30 – finish	8:30 - finish
Race Committee	9:00 – 9:15	8:30 – 8:45
Briefing for on-water volunteers	9:30 - 9:50	9:00 – 9:10
On-Water volunteers pick-up lunch	10:00	9:00
Briefing for competitors	10:00 - 10:20	9:10 – 9:20
First race target	11:30	10:30
Last race target completion	17:00 approx	17:00 or earlier
Dinner	18:30 approx	--
Presentation	--	ASAP after racing

Lead Responsibilities On The Day

- RO- Mark Foster
- Registration – Barry Eastgate SSAV
- Facility - Chris Miller
- Race Committee meeting – D. Wilkinson
- Volunteer briefing – D. Wilkinson (admin), and RO
- Competitor Briefing – D. Wilkinson (admin) and RO
- Traffic Marshal - Mike Wold (Sat a.m)
- Beach Marshal – Freek Wetzels (Sat), Martin Grant (Sun)
- Committee/rescue boat readiness and movements – Miles Millward
- Tower – Alison Pennington and John Hanby
- Results – A. Pennington. Publishing – P. Stamp
- Protest Committee – Rob Ware, Miles Millward, Martin Grant
- Canteen, bar, dinner, & everthing we've forgotten - Manager

On-Land Volunteers

Changes from prior highlighted in green

Saturday				Sunday			
Role	Time	Position	Volunteer	Time	Position	Volunteer	
Tower	9:00 - all day	Results and Coms	Alison Penington	8:00 - all day	Results and Coms	Alison Penington	
		Results and Coms	John Hanby		Results and Coms	John Hanby	
Registration	8:15 - 9:45 sat only	Assist Registration	Elle Murrell	Not Required			
Traffic	8:00 - 10:00	Traffic Marshall then move to beach	Mike Wold	Not Required			
			Martin Burd				
			Bob Gaston				
Beach	8:30 - all day	Beach Marshall	Freek Wetzels (from ~10:00)	8:30 - all day	Beach Marshall	Martin Grant	
			Elle Murrell (from ~9:45)			Holly Savage	
			John Hanby			John Hanby	
			Mike Wold (from ~10:00 to 12:00)			James Wreford	
			Bob Gaston (from ~10:00)			Bob Gaston	
			Martin Burd			Martin Burd	
			Jessica Sutherlands?				
			Mary Sutherlands?			Mary Sutherlands	
Joe Sutherlands?	Joe Sutherlands						
Canteen	Lunches for Volunteers 10:00		Barbara Lloyd	Lunches for Volunteers 9:00		Barbara Lloyd ??	
			Christine Stow			Christine Stow ??	
			Helen Whiston			Helen Whiston ??	
			Julienne Wold			Julienne Wold ??	
			Jennie			Jennie ??	
			Stephanie Bond			Stephanie Bond ??	
			Frankie			Frankie ??	

On-Water Volunteers Roles

Changes from prior highlighted in green

Saturday					Sunday			
Role	Time	Boat	Position	Volunteer	Time	Boat	Position	Volunteer
Start/Finish boat	9:00 - all day	Quickcat	Driver PRO	Mark Foster	8:00 - all day	Quickcat	Driver PRO	Mark Foster
			Crew	Faye Foster			Crew	Faye Foster
			Crew	Sandra Feeney			Crew	Sandra Feeney
			Crew	Brian Clarke			Crew	Brian Clarke
Start line observer	9:00 - all day	Joe's boat	Driver	Joe Picone	8:00 - all day	Joe's boat	Driver	Joe Picone
			Crew	Craig Fingers			Crew	Craig Fingers
			Crew	Yolanda Cole			Crew	Yolanda Cole
Course boat	9:00 - all day	Julie Waugh	Driver	Ken Robinson	8:00 - all day	Julie Waugh	Driver	Ken Robinson
			Crew	Brian Cole			Crew	Brian Cole
			Crew	Geoff Piatkowski			Crew	Geoff Piatkowski
			Crew	Elizabeth Lambert			Crew	Elizabeth Lambert
Rescue RHIB	9:00 - all day	Ron Eckberg	Driver	Miles Millward	8:00 - all day	Ron Eckberg	Driver	Miles Millward
			Crew	Mark White			Crew	Mark White
Rescue RHIB	9:00 - all day	Dolphin	Driver	Rob McQuade	8:00 - all day	Dolphin	Driver	Rob McQuade
			Crew	John Frey			Crew	John Frey
Rescue RHIB	9:00 - all day	AS RIB	Driver	Doug Stevenson	8:00 - all day	AS RIB	Driver	Doug Stevenson
			Crew	Rob Watt			Crew	Rob Watt
Rescue RHIB	9:00 - all day	Chelsea RHIB	Driver	Geoff Craig	8:00 - all day	Chelsea RHIB 1	Driver	Geoff Craig
			Crew	Stuart Wilkie			Crew	Stuart Wilkie
Back-Up				Dan Osinga				Dan Osinga

Safety Procedures

- Review of ESC Safety Governance is in progress. In the interim existing ESC roles and responsibilities and procedural practices are to be followed unless superseded by the summary of draft documents which is included in this briefing.
- The Race Committee will meet before the competitor briefing to agree the race plan considering the sea conditions and weather forecast

Car, Trailer and Boat Movements on Land

- Competitors have been provided the attached map which shows where to take boats, trailers and cars.
- Traffic volunteers are requested to arrive by 7:45 am and remain on duty until approx 10:00 a.m. on Saturday
- On arrival please contact Paul Stamp who will provide hi-viz vests and handheld VHF.
- Traffic volunteers are to be positioned at the boom gate entrance to ESC, on the sea side of the club to direct boat/beach trolley drop-off, and at the trailer park in the park.
- All competitors who leave beach trailers in the trailer park are to be reminded that:
 - Use of the trailer park is completely the responsibility of the user.
 - The trailer park is not secure. It will be accessible by the public at all times and will not be patrolled.
 - ESC takes no responsibility for trailers using the trailer park, or issues caused by the trailers.
- Directed by the Beach Marshall, beach volunteers are to assist the movement of boats away from the clubhouse so that the area can be cleared quickly of cars and road trailers
- Boats may be stored overnight in the area between the club house and the car park. The area will have temporary fencing which will be locked overnight but the area will not be patrolled and use is completely the responsibility of the user. ESC takes no responsibility for boats left in this area.

Competitor Boat Delivery



1. Please follow **RED** line to drop off boats at the boat storage area

2. Then follow **BLUE** line to drop off trailer at the trailer storage area

3. Then follow **ORANGE** line to proceed to the car park.

PLEASE NOTE: You must buy a ticket from the machine, otherwise you will get a fine.

Assisting Boats and trolleys on the beach

- Safety of sailors and other beach and water users is the highest priority. With a large number of boats launching and returning there is risk of injury, particularly to swimmers and if there is a strong southerly wind or waves.
- Directed by the Beach Marshall, beach volunteers are to ensure safe movement of trolleys and launch and return of boats, with minimum disturbance to other beach users and water users:
 - Cones to be placed around first 80-100m of beach from the jetty to alert other beach users, who are to be politely advised of the race and boat and trolley movements
 - Beach volunteers in wetsuits are to be positioned in the water to ensure the safe launch and return of boats
 - Assist removal of boats from trolleys and assist launch
 - Trolleys to be neatly grouped, and stacked if possible when boats are on the water.
 - Number plates for beach trolleys matching the sail number are to be provided to sailors at registration. Beach volunteers to locate trolleys as boats approaches
 - Meet boats in the water, assist to depower the boat by releasing sail controls, lift the centreboard and rudder
 - Lift boats onto trolleys and move the trolley clear of the waters edge
- The beach north of the jetty is presently not suitable for boat launching but this is to be reassessed on the day and used if possible

Rescue boats

- Accredited boats with correct safety gear
- Qualified and physically capable crew
- Boats are under direction of RO:
 - Not to leave course area unless cleared by RO
 - Monitor progress from/to beach to race area
 - Patrol assigned course area
 - Respond to and report capsizes
- In an emergency the priority is to save lives not boats:
 - If there is risk of strong winds a buoy is to be positioned to leeward of the start line for holding recovered boats in the event the crew are not able to sail home unassisted. Tape is to be fastened to the boat by the RHIB crew to indicate the crew has been removed.

Rescue Boat - Capsize Process

- If crew are visible and are not in a threatening situation, remain close to the capsized to observe
- Any approach should be head to wind
- Engine off within two boat lengths of people in water
- Oar or towrope to bring people closer to rescue boat
- Priority is to save lives: drifting or anchored boats can be picked up later
- RO will position a buoy to secure rescued boats without crew if required
- Tape to be tied securely to boat to indicate crew removed
- Towing
 - Towing alongside may be ok in light conditions or short distance.
 - Towing astern recommended in heavy weather or for long distance. Tow rope should pass through the bow ring if fitted on the rescued boat, then wrapped around the mast and held by the crew
 - One end must be quick release: wrap towline around mast of rescued boat and then hold by crew
 - Lift centre board a little
 - Agree arm signals before commencing tow

Race Abandonment

- Decision of RO based on existing and forecast weather conditions and sea state and experience of competitors
- Guideline for Race Abandonment is wind speed more than 22 knots
- All races will be abandoned when a Gale Warning is present

Race Abandonment While On Water

- RO notify rescue boats, Beach Marshall, tower
- Code Flags on Committee boat and as many rescue boats as possible:
 - Races under way – Flags N over H, or N over A
 - No Race in progress – AP over A, or AP over H
 - 3 long sound signals
- RO to notify Beach Marshall which competitors have been retrieved from water by sail number and condition of competitor
- Beach Marshall to have duplicate of sign-on sheets to check off boats as they arrive
- Competitor to sign-off in club house as soon as boat is secure on the beach

Emergency Procedure

- RO responsible for declaration of an emergency situation on water.
- All on-water emergency activity to be coordinated through RO on channel 71
- RO to assess the nature of illness or injury and determine if an ambulance is required. RO will contact the Tower, Tower will manage on-land.
- Missing person or yacht to be transferred to Vic Water Police VHF channel 16, or 000

Competitor Support Boats

- Support boats shall register with the regatta office before going on the water the first time.
- All support boats **must** carry a working VHF radio able to be tuned to channels 16, 69, 71, 72, 73 and 77 as well as be prepared to assist the race committee if requested to do so until cleared to leave the course area.
- At no time during racing shall a support boat go closer than 100 metres to a boat that is racing or impede it in any way whatsoever unless directed to do so by the race committee.
- When the race committee boat displays flag V with repetitive sounds, all official and support boats shall monitor the race committee radio channel for search and rescue instructions.
- Coach and support boats included in the rescue plan shall have a minimum of 2 persons on board, VHF radio and tow ropes.
- A support boat will be covered by the definition of support personal regardless of whether they are registered or not and under RRS 3 a parent or guardian by entering their child into a regatta agrees to be bound by the rules

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